

# BROADWAY PARISH COUNCIL

[www.broadwaysomerset-pc.gov.uk](http://www.broadwaysomerset-pc.gov.uk)

## Minutes of the Ordinary Meeting of Broadway Parish Council held in Broadway Village Hall on Tuesday 4<sup>th</sup> February 2025 at 7.30pm

### 1025. Attendance and Apologies:

Present: Cllrs Neate, Preece, Wilkins, Champion and Toms; Mrs Larsson (Clerk);

Apologies: Cllrs Jones and Frayne; Somerset Council Cllr Osborne

### 1026. Declarations of Interest / Dispensations: None.

### 1027. Minutes of the meeting held on 7<sup>th</sup> January 2024

RESOLVED to approve the minutes as a true record of the previous meeting.

### 1028. Planning Applications

a. New Applications: None

b. Updates and Enforcement:

- i. Previous report of the unauthorised siting of a static caravan at Folly Drove has not yet been investigated by Somerset Council due to a backlog of cases but planning enforcement have acknowledged the case is still open.
- ii. 24/00153/FUL - Paulls Lane: The council understand that a geotechnical survey has been undertaken and that work is planned to start on site in March. The council were advised they will receive a plan for the construction phase.
- iii. 19/03070/FUL - Land rear of The Bell Inn: The council note that requests made with regards to traffic management during the construction phase appear to have been taken into account.

The Council's full responses to all planning applications are available to view against the respective applications on the Somerset Council planning portal [Link to Planning Portal](#)

### 1029. Accounts and Financial Information

a. Financial statement to 31/1/25: RESOLVED to approve the financial statement.

b. Payments requiring authorisation

The Council RESOLVED to authorise the following payments:

Clerk salary & PAYE to 31/1/25 (restricted information under GDPR)	
Administration costs	£ 5.32
CiLCA support course (Clerk training)	£ 86.40
Grass cutting (play park & pond)	£168.00
SLCC CiLCA qualification fee	£126.00

### 1030. Appointment of Internal Auditor

RESOLVED to re-appoint J. Simmons to carry out the internal audit for the financial year 2024/25, with the fee remaining as per the previous financial year at £200.

### 1031. Adoption of updated Financial Regulations

A draft of the updated Financial Regulations, based on the NALC Model Financial Regulations 2024 was circulated to councillors in advance of the meeting for review. RESOLVED to adopt the updated financial regulations as circulated.

### 1032. General Updates and Actions

a. Highways: Pothole repairs are not lasting, operatives are not filling adjacent holes and needing repeat visits within short periods of time. Work methods appear to be inefficient.

There is a lack of speed limit signs along Broadway Road. There is no signage to indicate the presence of the ford on Paulls Lane and that the road is too narrow for vehicles. Traffic Management at Somerset Council to be contacted for reinstatement of signage. ACTION: Clerk

Problems in the road such as potholes and other hazards can be reported to Somerset Council online: <https://www.somerset.gov.uk/roads-travel-and-parking/report-a-problem-on-the-road/>

- b. Flooding: Goose Lane flooded during recent heavy rainfall, but the attenuation pond was empty. There is a highways job open for cleaning gulleys along Broadway Road but there is no timeframe for this to be completed yet.  
A report of issues relating to both flooding and highways is being put together for presentation to the Yeovil area MP, Adam Dance.
- c. Rights of Way: The fallen tree towards the bridge to Horton has been removed from the ROW. The gate from St James' to the Bell field needs a small repair. Residents can report issues direct to Somerset Council using the following reporting tool: <https://roam.somerset.gov.uk/roam/map>
- d. Playpark: The annual inspection has still not been carried out. The Clerk suggested an alternative provider may offer a more efficient and comprehensive service and councillors agreed for the supplier to be changed to Inspect & Repair, based in Ilminster.  
The fallen tree needs to be addressed, Woodland & Garden Tree Services will be requested to attend.
- e. Defibrillator: Defibrillator checks have been carried out, the pads expire next month and this was indicated on the report.
- f. Speed Indicator Device: Data has been downloaded and will continue to be reviewed to build a picture of vehicle movements.
- g. Volunteering and Community Group Updates: A grant enquiry has been received from Horton & Broadway Youth Group. Awaiting completed application.
- h. Clerks Report (in addition to items already reported): No additional items to report.
- i. Local Community Network: No updates to report at the time of the meeting. More information on LCNs can be found at the following link: <https://www.somerset.gov.uk/local-community-networks/>

**1033. Correspondence/Matters for Report**

General correspondence and updates are circulated to councillors regularly.

- a. Letter from resident received raising enquiry regarding additional space for recreation. The council discussed and commented that any individuals or groups could fundraise for development of local facilities, but for the council to support or invest in any project of this scale it would need to consult with residents to gain wider views of needs and desires of the community.
- b. Request received for permission for a 10k all-terrain run. The council noted it does not own the land which organisers want to use so could not give any permissions. It was suggested that Merryfield Airfield could be contacted as there are cross country runs operating from there already.

**1034. Other matters raised None**

**1035. Items for the next meeting:**

- a. Initial considerations for use of S106 funds.

**1036. Date of next ordinary meeting: Tuesday 4<sup>th</sup> March 2025.**

The Chair closed the meeting at 8.41pm.

Signed .....

Date .....